

**ADMISSION SCHEDULE FOR FIRST LIST (SELECTED) APPLICANTS**

**(UNDER OPEN SEATS)**

**FOR PRE SCHOOL FOR THE ACADEMIC SESSION 2021-22**

1. Presence of both parents is compulsory to complete the admission formalities.
2. Admission process will not be taken up in case of incomplete papers.
3. Both original & self-attested photocopies of the documents listed below will be required.
4. Kindly ensure to carry all the documents & photographs to avoid any inconvenience.
5. Admission shall be considered within the time frame as per the schedule given below.
6. Admission of the selected candidates in the First List would be considered only till Tuesday Mar 23, 2021. Seats of students not reporting as per given time frame would be passed over to the candidates on the Wait List as per merit.

**PS- You are advised to follow all protocols of the current pandemic situation children are not allowed to accompany the parents for any reason.**

**SCHEDULE FOR THE ADMISSION FORMALITIES**

<b>MERIT No. as per the list</b>	<b>Date</b>	<b>Timings</b>
1 to 11	Monday Mar 22, 2021	9:00 am to 9:50 am
11 to 22		10:00 am to 10:50 am
23 to 33		11:00 am to 11:50 am
34 to 44		12.20 pm to 1:10 pm
45 to 55		1:20 pm to 2:00 pm
56 to 66	Tuesday Mar 23, 2021	9:00 am to 9:50 am
67 to 77		10:00 am to 10:50 am
78 to 88		11:00 am to 11:50 am
89 to 99		12.20 pm to 1:10 pm
100 to 108		1:20 pm to 2:00 pm

**PS. Please note that keeping the COVID situation in mind, you are expected to follow the give timelines. In case of any unavoidable delay at the school, you will have to wait at the school's entrance.**

**Children are not allowed inside the school premises.**

## **DOCUMENTS REQUIRED AT THE TIME OF ADMISSION**

**Originals required for verification and a set of the following documents required for submission. All documents should be self attested by both the parents**

1. Birth Certificate of the child
2. Aadhar Card of the child
3. Medical Fitness Certificate of the child, issued by the Medical Practitioner/Doctor
4. Recent Fee Receipt in case of sibling (real)
5. First born child affidavit (in case of First born male child)
6. Address proof (any two) of both parents from the listed documents.
  - i. Ration card issued in the name of parents (Mother/Father) with the name of the child.
  - ii. Domicile certificate of the child or of his/her parents.
  - iii. Voter I-Card (EPIC)
  - iv. Electricity bill/MTNL telephone bill/Water bill/Passport/ Pan card
  - v. Aadhaar card/UID card
7. Recent colour photographs of the child & parents
8. Copy of Online Form (applicable only for those who applied online)
9. Cheque Book for the fee payment